

BOARD OF PUBLIC WORKS AND SAFETY
February 1, 2005

Regular Session:

The Board of Public Works and Safety met in regular session on Tuesday, February 1, 2005 at 9:00 a.m. Members present were Gary Henriott, Norm Childress, Cindy Murray, Tom Shorter and Claudia Samulowitz.

Ed Chosnek, City Attorney was also present.

President Henriott called the meeting to order.

The Pledge of Allegiance was given to the flag of our Country.

MINUTES

Mr. Shorter moved to approve the minutes from the January 25, 2005 regular meeting. Mrs. Murray seconded. Passed.

BID UNDER ADVISEMENT

Notice of Award Gasoline & Diesel Fuel

Rick Morrissey, Purchasing Manager, recommended that the Board accept the bid from Newton Oil as the primary vendor and Midland-Impact LLC as the secondary vendor for Gasoline and Diesel Fuels. Mr. Morrissey explained the recommendation and considerations used in the selection process. Mr. Morrissey further stated that two (2) vendors were brokers, one (1) located in Georgia, one (1) in Fort Wayne, IN and the fifth (5th) bidder was located in Crawfordsville. Mr. Shorter moved for approval. Mrs. Murray seconded. Passed.

Notice of Award Gravel, Sand, Limestone & Soils

Mr. Morrissey recommended that the Board accept the bid from Vulcan Materials Company as the primary vendor for Gravel. Mr. Childress moved for approval. Mrs. Samulowitz seconded. Passed.

Mr. Morrissey recommended that the Board accept the bid from Vulcan Materials Company as the primary vendor and Purdy Materials, Inc. as secondary vendor for Sand. Mrs. Murray moved for approval. Mr. Childress seconded. Passed.

Mr. Morrissey recommended that the Board accept the bid from US Aggregates, Inc. as the primary vendor and Vulcan Materials Company as secondary vendor for Limestone. Mr. Shorter moved for approval. Mrs. Samulowitz seconded. Passed.

Mr. Morrissey recommended that the Board accept the bid from Purdy Materials, Inc. as the primary vendor and Vulcan Materials Company as secondary vendor for Soils. Mr. Childress moved for approval. Mrs. Samulowitz seconded. Passed.

Notice of Award Ready Mix Products

Mr. Morrissey recommended that the Board accept the bid from Purdy Materials, Inc. as the primary vendor for Ready Mix Products. Mr. Morrissey stated a bid was received from Hi-Tech Concrete Inc., However, it was not received on time, or clearly marked and was incomplete, therefore rejected. Mrs. Samulowitz moved for approval. Mr. Shorter seconded. Passed.

NEW BUSINESS

Hawkins Environmental

Utility Service Agreement – Stoddard Development, LLC

Mike Smith, Hawkins Environmental, presented to the Board and recommended approval of a Utility Service Agreement for Stoddard Development, LLC along with a check in the amount of \$23,655.00 for utility fees and the Waiver of Right to Object to Annexation. President Henriott questioned the Job Creation on the Schedule of Fees, page 1, under Credits. Mr. Smith explained that the credit is typically included in the first addendum for the payments. Mr. Smith further explained the calculation process. Mr. Childress inquired if there was a provision to audit the Job Creation. Mr. Smith stated there was. Mrs. Murray moved for approval. Ms. Samulowitz seconded. Passed.

Addendum #1 to the Stoddard Development, LLC Utility Service Agreement

Mr. Smith presented to the Board and recommended approval of Addendum #1 to the Stoddard Development, LLC Utility Service Agreement, Phase 1, along with a check in the amount of \$141,491.00 for utility fees. Mr. Childress moved for approval. Mr. Shorter seconded. Passed.

Engineering

Request to Encroach the City's Right-of-way – 1101 Ferry Street

Mike Spencer, Public Works Assistant Director presented to the Board and requested approval of a Request to Encroach the City's Right-of-way at 1101 Ferry Street. Mr. Spencer stated the request was to encroach 18" into the City's right-of-way/sidewalk for a porch at a new residence. President Henriott stated the encroachment that would be granted during the life of this use. When the use is no longer there it would revert back to the City. Mr. Childress addressed the encroachment design and parking for that area. Mr. Spencer explained the plan and stated there currently was not parking there. Mrs. Samulowitz moved for approval. Mrs. Murray seconded. Passed.

Acceptance for Maintenance – Norfolk Crossing Subdivision

Mr. Spencer presented to the Board and recommended approval of an Acceptance for Maintenance for Norfolk Crossing Subdivision from Milestone Contractors. L.P. along with a three (3) year Maintenance Bond in the amount of \$23,157.08. Mr. Shorter moved for approval. Mr. Childress seconded. Passed.

INDOT Change Order #24 – Railroad Relocation Project

Kevin Hall, INDOT, presented to the Board and recommended approval of INDOT Change Order #24 for the Railroad Relocation Project in the credit amount of \$7,018.44. Mr. Shorter moved for approval. Mr. Childress seconded. Passed.

Utility Agreement – Insight Communications

Opal Kuhl, City Engineer, presented to the Board and recommended approval of a Utility Agreement for Insight Communications at the Greenbush Street Improvements Project location. Mrs. Murray moved for approval. Mrs. Samulowitz seconded. Passed.

Community Development:

Agreement between the Lafayette Housing Consortium and Area IV Development, Inc. for Norfolk Crossing

Aimee Jacobsen, Community Development Director, presented to the Board and recommended approval of an Agreement between the Lafayette Housing Consortium and Area IV Development, Inc. for Norfolk Crossing in the loan amount of \$75,000.00 for land development of the Norfolk Crossing Subdivision. Mrs. Jacobsen stated the loan would be repaid in twenty (20) equal installments as lots are sold. Mr. Childress inquired if Habitat for Humanity would be purchasing from the Area IV. George Chovansek, Area IV Housing Specialist, stated there would be an agreement between Area IV and Habitat for Humanity to transfer seven (7) lots that would essentially become a donation to Habitat for Humanity. Mr. Childress moved for approval. Mrs. Samulowitz seconded. Passed.

Fire Department

Notice for a Special Election

Jim Morrow, Fire Chief, presented to the Board and recommended approval of a notice to hold a Special Election on February 22, 23 and 24, 2005 by active members of the Lafayette Fire Department to replace the late Commissioner John Glade. Mr. Childress moved for approval. Mrs. Murray seconded. Passed.

Event Closure Request

Renaissance Place Construction

Pat Shea, Duke Construction, presented to the Board and recommended approval of a Road Closure Request for the Renaissance Place Construction from February 7, 2005 until April 28, 2006. To facilitate the construction the closures include sidewalk and parking lanes around Main, 2nd and 3rd Streets. Mr. Childress moved for approval. Mrs. Samulowitz seconded. President Henriott stated some of the small businesses have voiced concern regarding the parking lane closures on Main and Ferry Streets. Mr. Shea stated he had discussed those issues with Sgt. Max Smith, Lafayette Police Department and the closures on Main would be temporary, on an as needed basis, and would coordinate the closures with the Lafayette Police Department. Mr. Shea further stated Ferry Street parking lane is to be closed the entire duration, but could be coordinated differently. President Henriott questioned if the merchants in the area had been notified. Mr. Shea stated no, but plans to. Discussion ensued. President Henriott suggested Duke Construction be in contact in the next week or two to see whether the parking lanes would need to be permanently closed for the duration and the merchants would need to be notified of the request. Mayor Roswarski stated concern of the notice to the business (tape inaudible). President Henriott requested Mr. Shea to also contact the Downtown Business

Center (DBC) and Greater Lafayette Public Transportation Company (GLPTC) regarding the issue. President Henriott requested a motion to amend the proposal as follows; sidewalk closures as requested, parking and travel lanes closed as needed, subject to prior approval of the City Engineer with prior notice to the DBC, GLPTC and the merchants. Mrs. Samulowitz moved to amend the request. Mr. Childress seconded. Passed. The amended motion passed by unanimous voice vote. Mrs. Murray asked if the Board would be informed of the merchant notification. Mr. Shea stated the property owners would be notified by registered mail and the certified receipts would be forwarded to the City Engineers office and to the Lafayette Police Department.

Parish-wide Youth Capture the Flag

President Henriott presented to the Board a request from St. Boniface Church to hold a Parish-wide Youth Capture the Flag Event and to close North Street from 8th to 9th Street on February 11, 2005 from 6:00 PM until Midnight. Mr. Shorter moved for approval. Mr. Childress seconded. Passed.

Claims

Steve Bultinck, Controller, presented for Board approval, Claims in the amount of \$2,132,327.62. Mr. Bultinck clarified the voucher for \$134.00 to the State of Florida and withheld from the January 25, 2005 meeting was a child support garnishment and part of payroll. Mr. Childress moved for approval. Mr. Shorter seconded. Passed.

President Henriott recognized guests in the audience today. Gib Drew, Boy Scouts of America Sagamore Council, Tecumseh District informed the Board today that his group will be visiting with the Mayor, various departments and Tippecanoe County in recognition of Annual Boy Scout in Government Day.

Taxi Cab Drivers License

Chief Don Roush presented to the Board, and recommended to approve a Taxicab Drivers License for Richard E. Graves. Mr. Shorter moved for approval. Mr. Childress seconded. Passed.

Department Updates

Dan Crowell, Street Commissioner, gave the Board a brief departmental update as follows:

- Snow removal this year
- GIS made new maps for the trucks to help track snow plowing
- Reduced shifts from three to two
- Introduced the brine solution to help remove the snow more efficiently
- Night shift is patching potholes when not on snow removal.

Tim Bullis, Director of Fleet Maintenance, gave the Board a brief departmental update as follows:

- 16 current employees work in Fleet Maintenance, 8 of those employees are mechanics
- Department history
- Currently take care of 602 units
- Trash trucks age and wear
- Goal is to keep trucks operational, safe and on the streets until they need replacement

Mr. Bullis recognized his employees on a job well done in keeping older equipment running for all City departments. President Henriott inquired as to what services cannot be provided by his department. Mr. Bullis stated body shop business and sublet fabrication of metal. Discussion ensued regarding the building of new trash trucks.

President Henriott announced the following meetings have been scheduled for 10:00 am in the Water Pollution Control Department's Conference room, 1700 Wabash Avenue in regards to CSO Public Notification Committee:

- February 17, 2005 Final River Survey (Physical & Use)
Present Integrated Alternatives Performance (Collection System)
- March 24, 2005 Present Integrated Alternatives Performance (River Model)
Cost of Integrated Alternatives
"Knee-of-the-Curve" Analysis
Priority Area Options
- April 21, 2005 Select Final Plan
Implementation Schedule
- May 5, 2005 Presentation of final report (Due May 12)

With there being no further business to come before the Board, President Henriott stated the meeting was adjourned.

Time: 9:47 a.m.

BOARD OF PUBLIC WORKS AND SAFETY
Gary Henriott
President

ATTEST: Deb Puetz
1st Deputy Clerk

Minutes written by Deb Puetz

The Engineering Office issued the following Building Permits for the week ending January 28, 2005:

	Jesus Minjares	1121 Washington St	meter only	
	Sherri Cocanower	1300 Davis Dr	meter only	
	Matt Sutter	810 Widewater Dr	Meter	\$0.00
10767	Tempest Homes LLC	421 Erie St	Single family residence	\$100,000.00
10768	Tempest Homes LLC	3008 Remington Dr	Single family residence	\$110,000.00
10769	Henriott Insurance	106 N 9th St	Interior remodel - add walls to existing	\$2,400.00
10770	Brent Snellenbarger	18 Kohl Ct	100 amp upgrade from fuses - breakers	\$750.00
10771	Sherri Cocanower	2120 Powderhouse Ln	Upgrade 60 to 100 amp	\$950.00
10772	Katy Raub	712 N 26th St	Upgrade 60 to 100 amp	\$800.00
10773	Wabash National Corporation	3440 McCarty Ln	re-install meter only	\$100.00
10774	Robert Mangus	638 Earl Ave S	Event sign - Pizazz (1/25 - 2/15)	\$25.00
10775	Von Tobel Lumber	319 Earl Ave N	Interior remodel office area	\$12,000.00
10776	Central Presbyterian Church	31 N 7th St	Install wheel chair lift	\$61,000.00
10777	Balanced Pilates	3111 Builder Dr	Interior buildout "Balanced Pilates" Ste C	\$50,000.00
10778	Ron & Cindy Rossiter	3535 Crouch St	Sign - Joint Apprentice Training Center	\$100.00
10779	TM3 Inc	4205 Commerce Dr	Event sign - Jackson Hewitt Tax Service	\$25.00
10780	SC Builders	3904 Regal Valley Dr	Single family residence	\$180,000.00
10781	Donald Sapp	432 Columbia St	Sign - Don's Antiques & More Market	\$320.00
10782	St Lawrence Church	1916 Meharry St	New parish hall w/unfinished basement	\$1,438,404.00
10783	Darrell & Jacqueline Crider	1815 Morton St	Upgrade 100 to 200 amp	\$1,325.00
10784	Huntington Bank	101 N 4th St	Event sign - Huntington Bank	\$25.00